



# **ASSESSORS CODE OF PRACTICE**

**AUSTRALIAN PARAMEDICAL COLLEGE RTO 32513**

- A. Australian Paramedical College expects its assessors to comply with this code
- B. The different needs and requirements of the person being assessed; the local enterprise and/or industry are identified and handled with sensitivity
- C. Potential forms of conflict of interest in the assessment process and/or outcomes are identified and, if necessary, appropriate referrals are made
- D. All forms of harassment are avoided throughout the planning, conduct, reviewing and reporting of outcomes
- E. The rights of the student are protected during and after the assessment
- F. Personal or interpersonal factors that are not related to the assessment of competency must not influence the assessment outcomes
- G. Students are made aware of the rights and processes of appeal
- H. Evidence that is gathered during the assessment is verified for validity, reliability, authenticity, sufficiency, and currency
- I. Assessment decisions are based on available evidence that can be produced and verified by another assessor
- J. Assessments are conducted within the boundaries of the assessment system policies and procedures
- K. Formal agreement is obtained both from the student and the assessor that the assessment was carried out in accordance with agreed procedures
- L. Assessment tools, systems and procedures are consistent with equal opportunity legislation
- M. The student is informed of all known potential consequences of decisions arising from an assessment, prior to the assessment
- N. The student is informed of all assessment reporting processes prior to the assessment

- O. Confidentiality is maintained in respect of the assessment results
- P. Assessment results are released only with the written permission of the student
- Q. The assessment results are consistent with the purposes explained to the student
- R. Self-assessments are periodically conducted to ensure competencies are current against the training and assessment competency standards
- S. Professional development opportunities are identified and sought
- T. Opportunities for networking amongst assessors are created and maintained
- U. Opportunities are created for technical assistance in planning, conducting, and reviewing assessment procedures and outcomes.